

**Brown/Fox Point Early Childhood Education Center  
Financial Aid Application**

February 2009

**Application Review Procedure and Confidentiality Policy**

Brown/Fox Point is committed to providing financial aid to support working families. (Families with non-working or non-fulltime-student parents at home are generally not eligible for aid.) Using our financial aid guides and IRS national standards for consumer expenditures, the committee will determine the amount of aid to be offered in the form of a direct tuition reduction.

We use the information on these forms solely to determine your eligibility for financial aid and will keep it strictly confidential, with only the Executive Director and the Assistant Director (Chris Amirault and Donna Theriault) seeing this completed form. They will prepare an anonymous financial report for the Financial Aid Committee of the Board of Directors, including pages 3-4, and will remove all identifying information.

*The Committee can consider only complete applications, so please answer all questions in full.*

To be considered for financial aid, you must submit a completed form and copies of the following information:

- Completed 2008 tax return including W-2s, 1099s, and relevant schedules (submit 2007 forms if 2008 forms are not completed; 2008 forms due no later than April 15);
- Current pay stubs for each employed parent;
- If self-employed, most recent application for credit, loan and/or other funding for your self-employment;
- Documentation of all other forms of income (including student loans, family assistance, child support, etc.).

*You are also strongly encouraged to provide a letter detailing additional information you wish the Financial Aid Committee to consider, particularly if your situation is characterized by unique or temporary financial situations, self-employment or business income, or other unusual details. Please omit all identifying elements from any such cover letter.*

**Parents' Certification**

We declare that the information provided on this form is, to the best of our knowledge, true, complete and accurate. We agree to inform the Center if our income increases, or expenses decrease, by more than 10% at any time from the present through the duration of the period covered by any financial aid award.

Signed: \_\_\_\_\_ date \_\_\_\_\_  
                    Parent 1

Signed: \_\_\_\_\_ date \_\_\_\_\_  
                    Parent 2

**Family Information**

	Parent 1	Parent 2
Name	_____	_____
Street	_____	_____
City and State	_____	_____
Home Phone	_____	_____
Cell Phone	_____	_____
Email Address	_____	_____
Marital status	_____	_____
Occupation/Position	_____	_____
Hours Worked/Week	_____	_____
Place of Employment	_____	_____
Business Address	_____	_____
	_____	_____
Work Phone	_____	_____

*If parents do not live together and share financial obligations, describe detailed information of that support in a cover letter.*

Please list all children, from oldest to youngest, including the child/children for whom you are requesting aid. Include children who do not live at home with you.

	Child 1	Child 2	Child 3
Name	_____	_____	_____
Date of Birth	_____	_____	_____
Present Grade	_____	_____	_____
Present Tuition	_____	_____	_____
Present School	_____	_____	_____
School Next Year	_____	_____	_____
Residence	_____	_____	_____

*If you provide support for other individuals, describe detailed information of that support in a cover letter.*

## Financial Information

### Gross (Before Taxes) Monthly Income

	Parent 1	Parent 2
Wages, salaries, bonuses, commissions	\$ _____	\$ _____
Student loan income (not used for tuition)	\$ _____	\$ _____
Aid/assistance from family members	\$ _____	\$ _____
Aid/assistance from other sources	\$ _____	\$ _____
Business income	\$ _____	\$ _____
<i>** All businesses and business income must be described in detail in a cover letter. **</i>		
Dividends, interest, capital gains	\$ _____	\$ _____
Real estate and rental income	\$ _____	\$ _____
Income from trusts, inheritances, etc.	\$ _____	\$ _____
Income from alimony/child support	\$ _____	\$ _____
SSI, unemployment, disability income	\$ _____	\$ _____
Public assistance (including food stamps)	\$ _____	\$ _____
Total individual monthly income	\$ _____	\$ _____
Total combined monthly income of both parents/guardians		\$ _____

### Monthly Living Expenses

*\*\* Please do not include any expenses not listed, such as credit card payments, student loan payments, etc. \*\**

Rent or mortgage payment (include insurance & property taxes)	\$ _____
Household utilities (heating, electricity, gas, phone, water)	\$ _____
Household maintenance and repair	\$ _____
Food	\$ _____
Clothing	\$ _____
Auto payments, insurance, taxes	\$ _____
Out-of-pocket medical and dental expenses including insurance	\$ _____
Children's tuition and school expenses other than B/FP	\$ _____
Total monthly expenses	\$ _____

**Current Assets**

Current balance in all bank accounts: Savings \$ \_\_\_\_\_

    Checking \$ \_\_\_\_\_

    Certificates of Deposit \$ \_\_\_\_\_

Retirement, 401(k), 403(b), IRA, etc. accounts \$ \_\_\_\_\_

Current value of stocks, bonds and other securities \$ \_\_\_\_\_

If you own your home: year of purchase \_\_\_\_\_ & price paid \$ \_\_\_\_\_

    Present market value of your home \$ \_\_\_\_\_

    Principal still owed on your home \$ \_\_\_\_\_

*\*\* All real estate other than primary family residence must be described in detail in a cover letter. \*\**

Market value of business assets \$ \_\_\_\_\_

*\*\* All business assets must be described in detail in a cover letter. \*\**

Value of other assets of which you or your children are beneficiaries \$ \_\_\_\_\_

Automobiles:

    1. Make \_\_\_\_\_ Year \_\_\_\_\_ Market Value: \$ \_\_\_\_\_

    2. Make \_\_\_\_\_ Year \_\_\_\_\_ Market Value: \$ \_\_\_\_\_

*\*\* Please name any other assets below and describe each in detail in a cover letter. \*\**

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Total value of assets \$ \_\_\_\_\_

*Please do not write below this line*

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